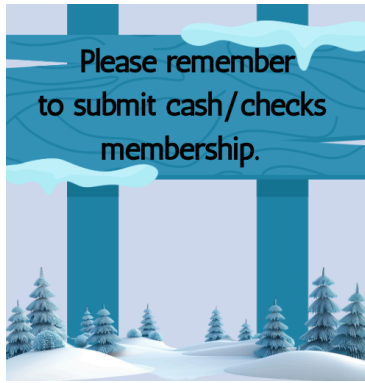


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-- by Anne Emfinger (President)
president@ninthdistrictpta.org



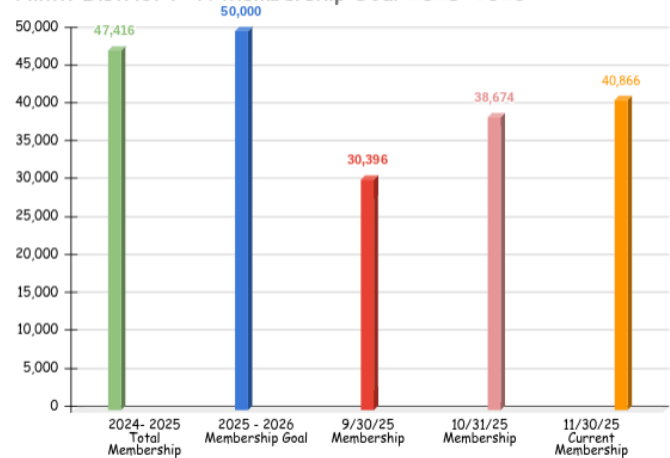
Ninth District PTA 2025-2026 Membership Goal

During 2024-2025 we had a total of 47,416 (*green*) PTA members. Our goal for 2025-2026 is 50,000 (*blue*) PTA Members.

- September 30, 2025 - 30,396 (*red*) PTA Members.
- October 31, 2025 - 38,674 (*pink*) PTA Members.
- November 30, 2025 - 40,866 (*orange*) PTA members.

Keep up the great teamwork, and your membership drive!

Ninth District PTA Membership Goal 2025-2026



Ninth District PTA Program Grants Recipients Fall 2025

Thank you to all who participated in the Ninth District PTA Grant Application this Fall 2025! We had a very successful response, as we received 62 applications! Below is the list of the Units or Councils that are receiving a Grant.

- Bay Park Elementary PTA, San Diego Unified Council
- Bella Mente Leopards PTA, Out of Council
- Lemon Crest Elementary PTA, Lakeside Council
- Park Village Elementary PTA, Palomar Council
- Parkview Elementary PTA, Chula Vista Council
- Pioneer Elementary PTA, Escondido Council
- Rincon Bulldogs PTSA, Escondido Council
- San Altos Elementary PTA, Out of Council
- South Bay Council
- Rancho Buena Vista High PTSA, Vista Unified Council
- Wangenheim Middle PTSA, San Diego Unified Council

-- Betsy Mueller (Vice President, Community Concerns Director)
communityconcerns@ninthdistrictpta.org

Taxes, Future Fund Connect, & Workers Compensation Forms

I hope that all units whose tax and Attorney General filings were due November 15th have successfully completed those filings. Remember that these are a requirement to retain your non-profit status and to remain in good standing in PTA. If you have not filed, please contact your council leadership or me to get this completed as soon as possible.

So now you are probably wondering, what do I do with the documents that we filed? The following financial documents should be uploaded to the new Future Fund Connect website.

- Fiscal Year 2024-2025
 - 2024-2025 End-of-Year Financial Report
 - 2024-2025 End-of-Year Financial Review (all pages in one file)
 - 2024 990N or 990EZ
 - 2024 199N or 199
 - 2024-2025 RRF-1 with CT-TR-1 or 990EZ (all pages in one file)
- Fiscal Year 2025-2026
 - 2025-2026 Budget
 - 2025 Workers Compensation Report

I know the first impulse is to upload everything to Fiscal Year 2025-2026, but most of the documents are actually closing out the 2024-2025 Fiscal Year. If you already uploaded these documents to myPTeZ, then they should be in Future Fund Connect

already. Please verify that your documents transferred over correctly, and upload the correct documents if something is not in the correct location

Finally, starting around December 15th, each unit president and/or treasurer will receive an email from California State PTA stating, **“Important: Workers’ Compensation Annual Payroll Report Due January 31, 2026 | California State PTA.”**

All unit, council, and district PTAs must file a Workers’ Compensation Annual Payroll Report, even if no one was paid. Reports must be submitted online to AIM no later than January 31. The report covers payments to workers and individual contractors made from January 5, 2025 through January 4, 2026. The previous treasurer should have compiled a list of payments made from January to the end of the term for the current treasurer to use in preparing this annual report. If they did not, you may need to do some research.

More information on how to complete the forms will be included in the email. Here is a link to the [California State PTA Toolkit](#) that provides more information.

Treasurers, hopefully, you have your books almost ready to be turned over for the highly recommended mid-year financial review. Presidents, and secretaries be sure you have signed all the authorization forms!

I hope the first half of your year has gone smoothly and you have something special planned for the winter break. If you ever have questions or need assistance, do not hesitate to contact your council leadership or Ninth District PTA.

-- Deborah Childers (Treasurer)
treasurer@ninthdistrictpta.org

Committees

Committees expand the opportunities for meaningful contribution and build a leadership pipeline by including more volunteers in small but important roles that can engage and excite them to continue with PTA.

The president appoints committee chairs who are ratified by the executive board. Standing committee chairs are voting members of the executive board unless otherwise designated in the bylaws. The quorum for a committee is a simple majority of the members serving on that committee. Standing committees may be chaired by an officer.

The committee members should know if funds have been allocated for the committee’s use and what records or resources are available to them. The committee should also have a timeline for scheduled meetings, the completion of specific tasks, and the presentation of the final report to the president and executive board.

Committees do not function as independent groups but are part of the association and operate within the framework of PTA bylaws, policies, and procedures. Committees make recommendations, not decisions. The executive board approves committee plans, recommendations, and expenditures. The executive board and the association must approve all projects and activities **in advance, before action is taken.**

All money raised or derived from committee activities is deposited in the PTA treasury and shall not be expended by any chair or committee without the approval of the executive board and association.

Committee Meetings

Establish a clear purpose and objectives for the committee meeting. Ensure that everyone knows the purpose of the meeting and what needs to be accomplished.

Set an agenda: The chair creates a detailed agenda, outlining the topics to be discussed. Distribute the agenda in advance so that everyone comes prepared.

Assign roles and responsibilities: The president designates a chair to lead the meeting, and a note-taker to document key points and action items. Encourage all committee members to participate in the discussion and share their ideas and opinions. Create a welcoming and inclusive environment where everyone feels comfortable speaking up.

Stay focused and on track: Stick to the agenda and ensure that discussions stay on topic. Redirect any off-topic conversations and table unrelated discussions for future meetings. Assign action items and deadlines to committee members, and follow up on progress during subsequent meetings.

Start and end the meeting on time, and allocate sufficient time for each agenda item. Use time limits to prevent discussions from dragging on. Encourage consensus-building. Aim to reach consensus on decisions and actions, and make sure that everyone’s opinions are taken into consideration.

Follow up: Send out meeting notes and action items promptly after the meeting, and follow up on plans.

-- Sue King (Parliamentarian)
parliamentarian@ninthdistrictpta.org

PTA's Organizational Structure

The California State PTA is built on teamwork and connection! Each level — from districts to councils to local units — plays an important part in supporting families, schools, and communities. When we understand how our PTA structure works, it becomes easier to find help, share ideas, and work together to make a difference for every child.

District PTAs are geographical divisions of California State PTA, established to carry out its programs. District PTAs are responsible for training and support for their units and councils.

Councils of PTAs are created by California State PTA for the purpose of collaboration, leadership training, and coordination of efforts of the member units. Councils are usually created around one or more school districts.

Unit PTAs are organized and chartered in conformity with rules and regulations as prescribed in the bylaws of California State PTA and the laws of the State of California. These units are self-governing bodies for the purpose of planning programs and activities to meet local community needs. However, they are required to observe the policies and procedures of California State PTA, National PTA, the IRS, and state government.

All leaders in units in a council need to know the council's name and council leadership. As noted above, the council is the first contact for assistance. If there is any question on who to contact, be in touch with our Ninth District PTA office and you will be directed to your council.

In some cases, units are not assigned to a council and are referred to as "out of council." Leaders in units out of council should contact the Ninth District PTA leadership for assistance.

We're all part of one big PTA family, working side by side to support our schools and communities. Knowing where to turn for guidance — whether it's your council, district, or the Ninth District PTA office — helps every leader feel supported and confident. Together, we can keep building strong partnerships that help all children thrive!

Ninth District PTA
office@ninthdistrictpta.org
 858-268-8077

Ninth District
PTA
everychild.one voice.

Save the Date
 Annual Meeting and Founders' Day
 (AMFD)

The February Meeting has been moved to March.
March 11, 2026
8:30 a.m. to 12:00 p.m.
Registration is coming soon.

Sharp Prebys Innovation and Education Center
 8695 Spectrum Center Blvd.
 San Diego, CA 92123
www.ninthdistrictpta.org

Phoebe Apperson Hearst
 Selena Sloan Butler
 Alice McLellan Birney

PTA Spotlight

If you know of a PTA/PTSA that should be spotlighted in our December Newsletter please fill out this [Google Form](#) and submit it by midnight of December 10, 2025.

-- by Sonya Vargas (Vice President, Communications Director)
communications@ninthdistrictpta.org



6401 Linda Vista Rd., Annex A
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www.ninthdistrictpta.org

Ninth District PTA Linktree

Stay connected and follow us on social media!



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San Diego, CA 92111 US

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