

California State PTA | The mission: capta.org

Flash Player will no longer be supported after December 2020. [Turn off](#)

ENHANCED BY Google

California State PTA **PTA** everychild. onevoice.

ABOUT **PTA LEADERS** PROGRAMS FOCUS NEWS & PUBLICATIONS RESOURCE LIBRARY JOIN

Science is Everywhere Everyone #DISCOVERTOGETHER [LEARN MORE](#)

Run Your PTA Programs Services PTA Store Leadership Made Easy 2020-21

Share your screenshots in a snap

Whenever you take a screenshot, we'll save it to your Dropbox. Or use CTRL + PRINT SCREEN to take a screenshot and copy a link to your clipboard so you can quickly share it.

Read the report produced by PACE and California State PTA, "Navigating the Uncertainty of Reopening Schools: A Guide for Parents, Families and the Public."

Attend the PTA Leadership Town Hall Meeting on September 21st [READ MORE](#)

Judge Rules That UC System Must Stop Considering ACT, SAT in Admissions [READ MORE](#)

CA's largest children's advocacy association, working to improve the lives of all children and families. [JOIN YOUR LOCAL PTA](#)

Recording of the "MyPTEZ Made Simpler" Webinar Now Available [READ MORE](#)

Final Report on PTA-CCEE Distance Learning "Listening Sessions" [READ MORE](#)

<https://capta.org/pta-leaders/services/>

Capta.org or ninthdistrictpta.org

e-Bylaws | California State PTA

California State PTA **PTA** everychild. onevoice.

ABOUT **PTA LEADERS** PROGRAMS + EVENTS FOCUS AREAS NEWS & PUBLICATIONS RESOURCE LIBRARY JOIN

Run Your PTA Programs Services PTA Store Leadership Made Easy 2020-21

E-BYLAWS SIMPLIFY UPDATES

Welcome to California State PTA's e-Bylaws – a new, quicker way for you to revise and update your unit PTA/PTSA bylaws!

MAKING BYLAWS EASIER FOR YOUR PTA

Welcome to e-Bylaws

To use the e-Bylaws system, you must request a username and password.

REQUEST USERNAME & PASSWORD

Once you have your username and password, you can proceed directly to "Build e-Bylaws".

ACCESS E-BYLAWS

Please contact your district PTA parliamentarian for assistance. Note that e-Bylaws are available only for local PTA units and only in English.

California State PTA currently is developing automatic submittal for the state parliamentarian's review when no handwritten amendments are included.

MORE INFORMATION AVAILABLE

For more information on bylaws, please review these helpful resources:

PTA Bylaws Review – 4 Key Steps

ENGLISH BILINGUAL

Instructions for completing bylaws

If you do not have a username and password click here

Additional information found here

www.surveymonkey.com/s/FPB8CHD

California State PTA
everychild.onevoice.

NEW E-Bylaws User Request

1. Information About You

Please provide the following information so that we can process your request. Refer to a copy of your current bylaws document if you are unsure about where to find this information. **Be sure to complete the entire survey and press the "Submit" to send your request to the state office.** Each request is individually verified, so please allow 2-3 business days for processing.

1. First Name

2. Last Name

3. Email Address (where we will send your temporary password)

4. Please Re-enter Your Email Address

5. Phone Number (555-555-1212)

6. E-Bylaws User Type (please choose the one that best describes your role)

Unit Parliamentarian

Fill this in with your information. You cannot continue to the next page if all the boxes are not filled in.

California State PTA
everychild.onevoice.

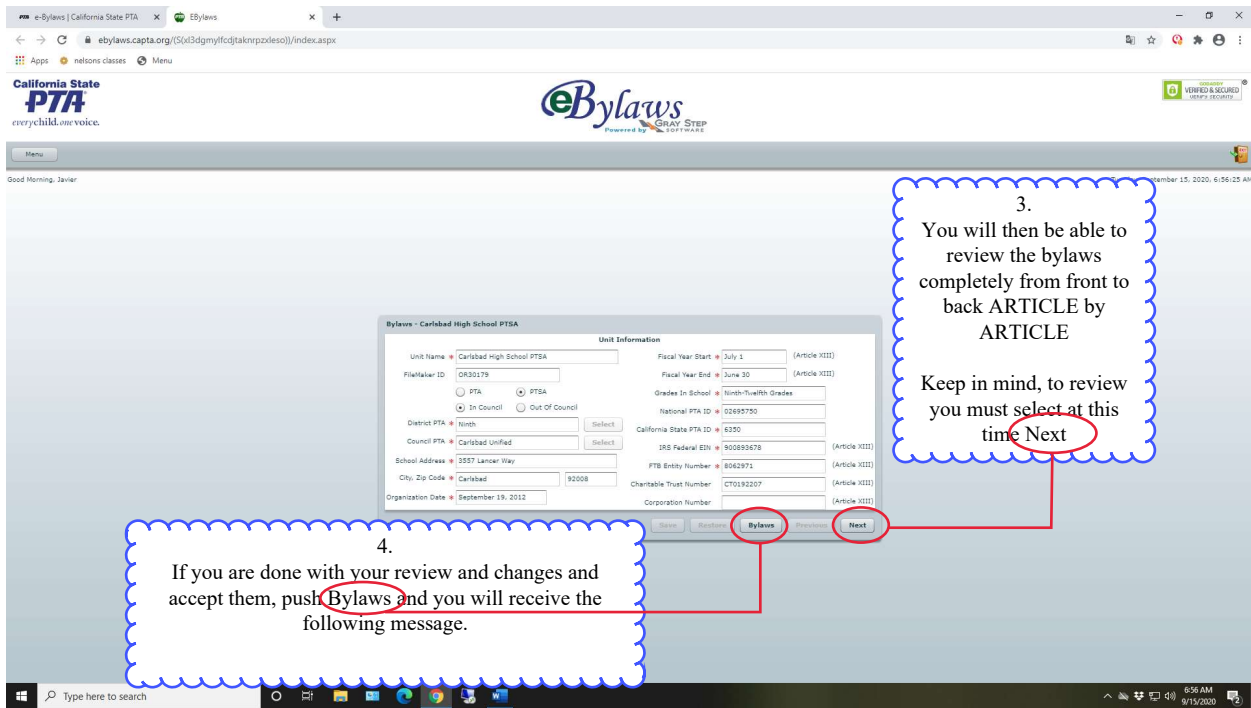
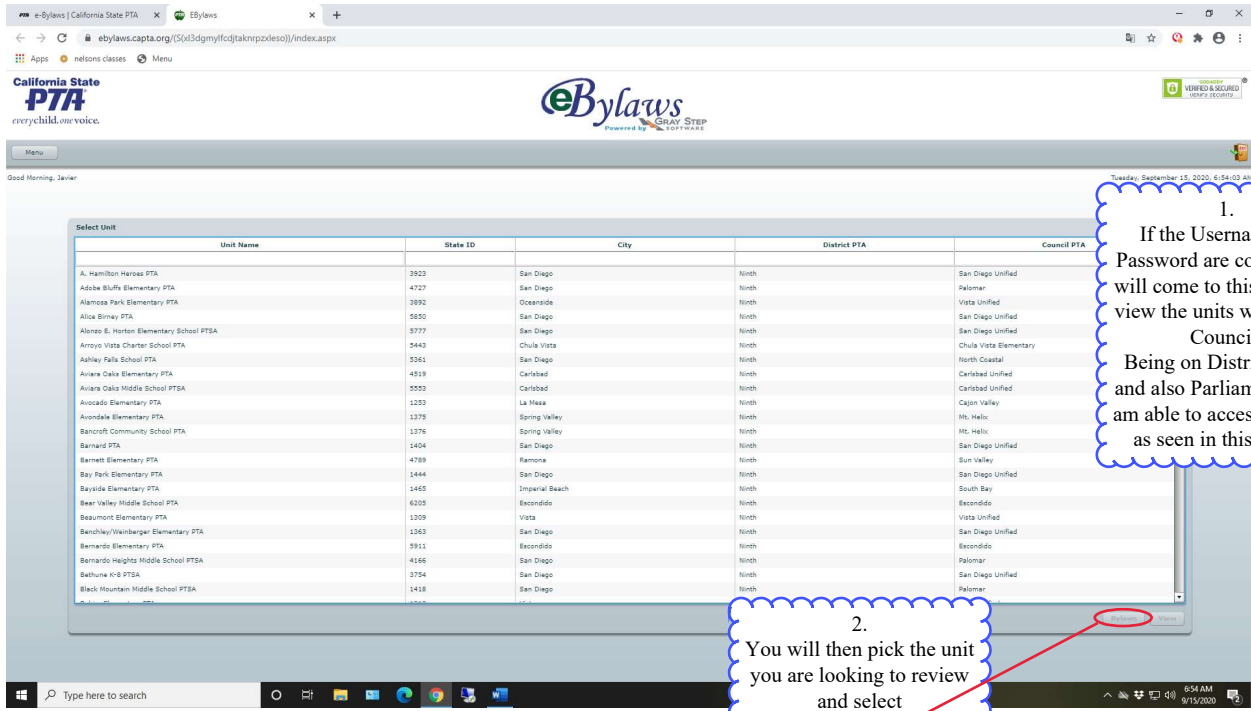
eBylaws
Powered by GRAY STEP

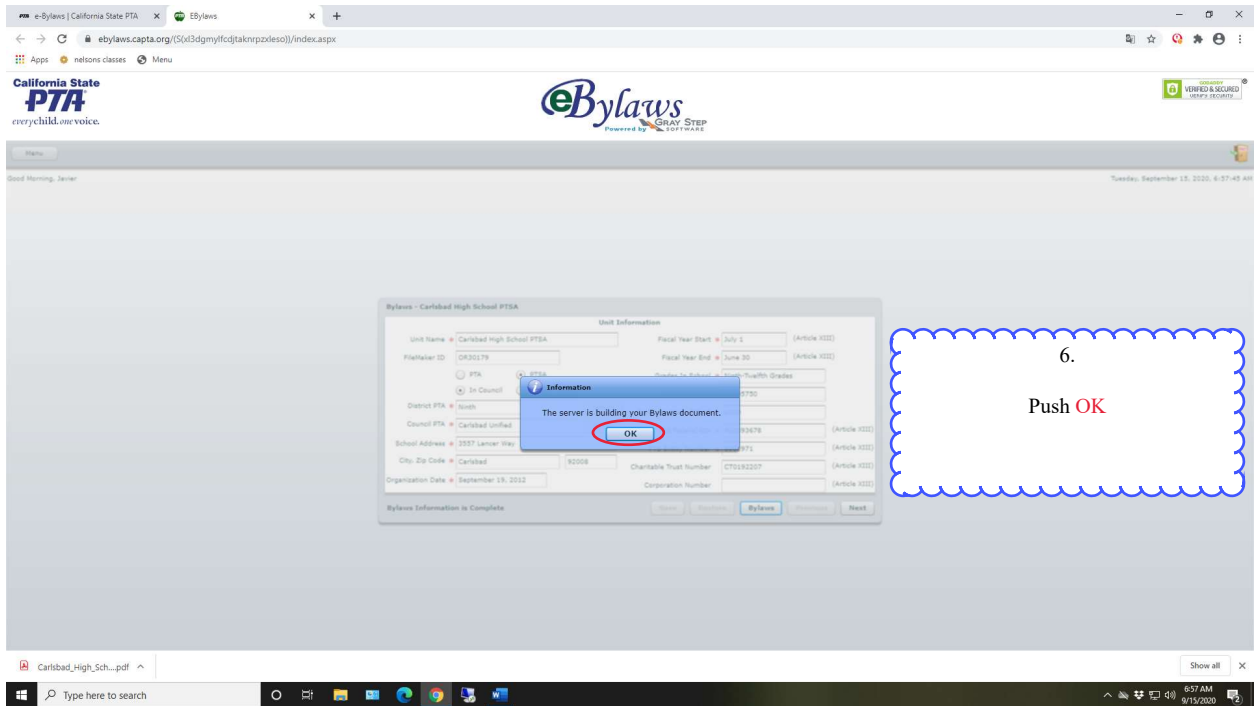
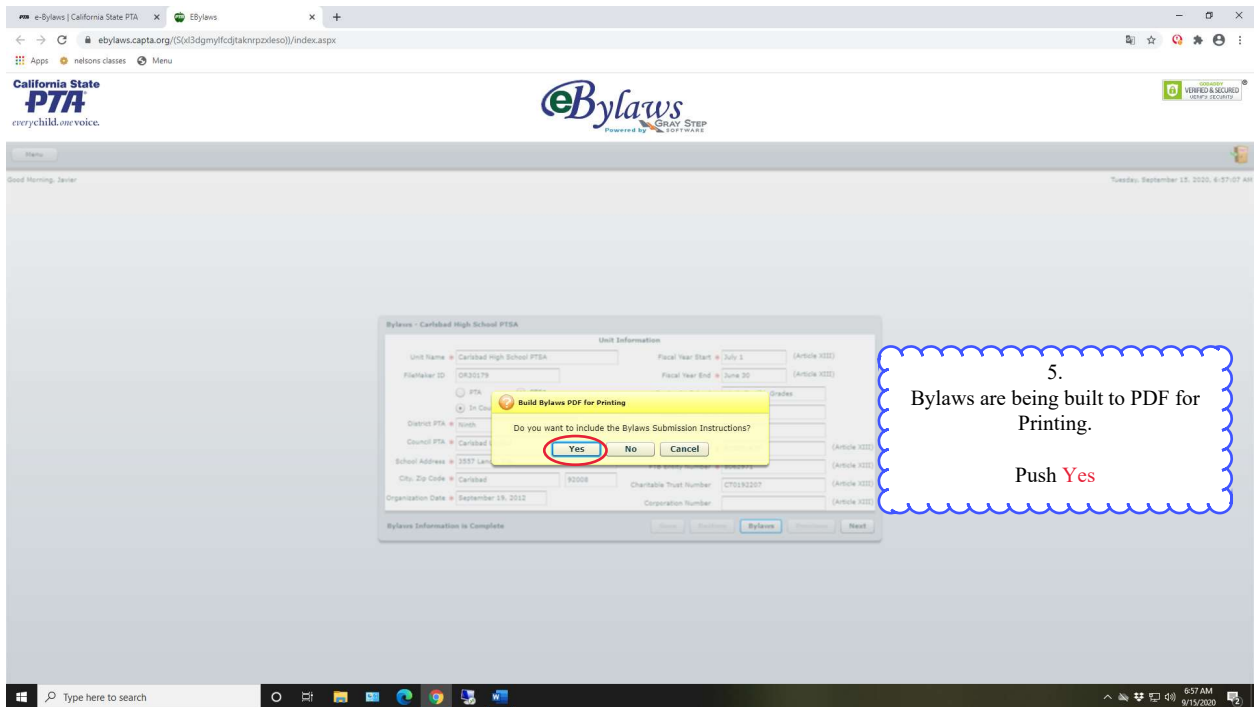
Once you have your username and password you will enter it here

Username

Password

Login





e-Bylaws | California State PTA | EBylaws | Carlsbad_High_School_P TSA_Bylaws%20(1).pdf
 File | C:/Users/Fmacisco%20&%20Danielle/Downloads/Carlsbad_High_School_P TSA_Bylaws%20(1).pdf

SUBMITTING YOUR BYLAWS

1. Double-side print the bylaws with at least four additional double-sided signature pages to be signed by the state parliamentarian.
2. Check with the Council and/or District regarding any additional requirements.
3. Send the bylaws document through channels to the state parliamentarian for signature.
 - council parliamentarian, if in council - three (3) sets of bylaws with four (4) additional signature pages.
 - district parliamentarian if out of council - two (2) sets of bylaws with four (4) additional signature pages.
4. Signed bylaws will be returned through channels.

WHEN BYLAWS ARE RETURNED

1. The membership must be notified of the proposed changes at least 30 days prior to the association meeting where members will vote to adopt the bylaws.
2. At the conclusion of the association meeting where the bylaws are adopted, the secretary and the president shall sign and date all copies of the bylaws on the signature page and sign the additional signature pages as necessary for district and council, if in council.
3. When this process is complete this new set of bylaws will be the current legal governing document for the association.
4. Copies of the signature page showing all signatures shall be mailed immediately to the council and district for their records.
5. The secretary keeps one original copy of the bylaws at all times. Copy are made for officers, chairman and any member upon request.

7.

Cover Sheet Instruction

e-Bylaws | California State PTA | EBylaws | Carlsbad_High_School_P TSA_Bylaws%20(1).pdf
 File | C:/Users/Fmacisco%20&%20Danielle/Downloads/Carlsbad_High_School_P TSA_Bylaws%20(1).pdf

BYLAWS FOR LOCAL PTA/PTSA UNITS

02695750 National PTA Identification Number	6350 California State PTA Identification Number
Carlsbad High School PTSA Name of Association	
Carlsbad Unified Council of PTAs Council PTA	
Ninth District PTA District PTA	
3557 Lancer Way Address of School - Street	
Carlsbad, 92008 City - Zip Code	
Ninth-Twelfth Grades Grades In School	
September 19, 2012 Organization Date of This Association	

REVISED JUNE 2019

California State
PTA

8.

2019 VERSION WITH NO
DRAFT WATER MARK
AWESOME!

Now, before closing make sure you review again. if you do not like what you have an notice you missed something. go back and review each ARTICLE again. SLOWLY!

If you are done and all is well Print, Save and Forward to the Ninth District Parliamentarian for their review, comment and processing.

PLEASE REMEMBER TO SUBMIT ALL ITEMS TO BE CHANGED AND TEH CHANGES ON THE COUNCIL UNIT SUBMITTAL FORM