

2020 - 2021 Reflections-at-a-Glance for Unit PTAs

"I Matter Because..."

Entries Due to Unit Chair on: (Suggest October 1-15) _____ **TBD**
VIRTUAL Entries Due to Council on: (Suggest November 1-15) _____ **TBD**
60 (10/Art Category) **VIRTUAL** Entries/Council Due to Ninth District PTA on: _____ December 7, 2020
Ninth District PTA Reflections Showcase – Tentatively: _____ March 19, 2021

Note: Contact your Council Reflections Chairman for number of **VIRTUAL** entries allowed and due date.

Note: Contact SandyRitterPTA@cox.net for questions about the Reflections Program.

Note: All forms are on www.ninthdistrictpta.org/programs/reflections/

Note: "Virtual Student Entry Form" will be "transferred" to each unit chairman after training with council chairman in September.

August – September

- Provide name, phone, address and email of Unit Reflections Chair to your council chairman.
- Go to the above website and read Reflections related materials.
- Print "PTA Leader Checklist" for recommended steps to plan program.
- Meet as committee to set deadlines, budget, program details.
- After training with your council chairman, SEND the "Virtual Student Entry Form" to each student as decided upon with school principal.
- Work with your principal to see how PTA can promote Reflections to students, school staff and community, school email, newsletters, and school facebook pages are some options.
- Contact Judges for each of the art categories and set judging date.
- A Second training with your council chairman will show you the process to prepare and send your student entries via Google Sheets to judges.

October - November

- Prepare and send Google Sheets to Judges.
- Give judges copies of the rules for their category and date to return judged results.
- After judging, prepare Google Sheet for delivery to the next level of judging:
 - Entries are forwarded from Units to Councils then from Councils to Ninth District PTA.
- If you are hosting a celebration/recognition, ensure YOUR UNIT and YEAR is printed on your certificates to minimize confusion between unit, council and district awards received by students.

January - February

- Units and Councils will be notified of Award status for all entries.
 - Award of Excellence (First Place) moves onto State PTA.
 - Award of Merit (Second Place) and Honorable Mention (Third Place).
 - Award of Participation (Fourth Place).

March – June

- Reflections Showcase is tentatively planned on March 19th, 2021.